**Voices for Healthy Kids Policy Campaign**

**Co-lead and Subgrant Template**

**This document is for applicants use to prepare responses to the questions – ALL applications must be submitted into the online grant management system.**

**Please Note:**

* This form is to assist you in preparing your application. **You must enter your responses into the online form.**
* When copying and pasting, there is often formatting issues that you will need to address in the online system. Please plan ahead to ensure you have time to make the necessary edits.
* It is strongly recommended to enter in your responses prior to the day the application is due and ensure you have all required documentation uploaded into the system.
* Character limits include spaces. If you have not checked on the character counts in Word, the online form might not check the character counts until you submit. If you are pasting the responses from Word into your online form and they are over the character limit, then you will not be able to submit until you check each response to make sure it is under the max character limit.

# Co-Lead and Subgrant Organizations

Policy Campaign applications are required to have at least one collaborative organization included in the application.

Voices for Healthy Kids believes campaigns are most successful through collaboration between community organizations, advocacy groups, coalitions and others. The Policy Campaign grant is a collaborative opportunity. All applications are expected to be submitted as a joint proposal of two or more organizations, either as co-lead and/or subgrant.

Voices for Healthy Kids is evolving to improve the flow of funding to communities facing the greatest inequities and to work with community leaders and organizations that are already making strides for change. As with the Lead organization, Co-Leads and subgrants should be representative of the following populations Black/African American, Hispanic/Latino/a, American Indian, Alaska Native, Asian American and Pacific Islander and children living in families with low-income.

**Co-Lead organizations** would be taking on a larger role of the campaign and receiving a portion of the budget to complete their work.

**Subgrant organizations** would be taking on a specific tactic of the campaign such as grassroots recruitment or community organizing, and the budget allotment should reflect their efforts.

All organizations must meet the eligibility criteria listed at the top of the application form.

\*This template only lists fields for one organization, but you will need fill out the same information for all co-lead/subgrant organizations you are applying with. All information must be filled out in the grant management system before submitting

**Organization**
Is the organization considered a co-lead or subgrantee on this proposal?

 Co-Lead

 Subgrant

Organization
Address
City
Zip
Website
Primary Contact
Title
Phone
Email

**Co-Lead or Subgrant Organization Board**

How do you collect information about the demographic composition of the board of directors?

We maintain self-reported data for each board member.

Information is not formally collected but we can ascribe demographic characteristics (not recommended).

We don’t regularly collect demographic information or can’t report this information at this time.

We don’t wish to report this information.

Other (pops up a text box)

Explain how you collect information:

Indicate the number of board members that are representative of the following racial or ethnic groups (For members that are representative of more than one group, select Multiracial/Multiethnic):

African American or Black

Asian or Asian American

Hispanic, Latino/a or Spanish Origin

Middle Eastern or North African

Native American or Alaska Native

Native Hawaiian or Pacific Islander

White (non-Hispanic)

Multiracial/ Multiethnic

Race or ethnicity not described by categories above

Does your board have lived experience that you would want Voices for Healthy Kids to know about?

We define lived experience as first-hand involvement and knowledge of the social issues that impact communities that are discriminated against or face other barriers (including poverty or lack of access) to living a healthy life.

**Co-Lead or Subgrant Organization Staff**

How do you collect information about the demographic composition of the full-time staff?

We maintain self-reported data for each staff member.

Information is not formally collected but we can ascribe demographic characteristics (not recommended).

We don’t collect demographic information or can’t report this information at this time.

We don’t wish to report this information.

Other (pops up a text box)

Explain how you collect information:

Indicate the number of staff that are representative of the following racial or ethnic groups (For members that are representative of more than one group, select Multiracial/Multiethnic):

African American or Black

Asian or Asian American

Hispanic, Latino/a or Spanish Origin

Middle Eastern or North African

Native American or Alaska Native

Native Hawaiian or Pacific Islander

White (non-Hispanic)

Multiracial/Multiethnic

Race or ethnicity not described by categories above

Indicate the racial or ethnic group for the Leadership of your organization (CEO, Executive Director or other identified top leadership position of the organization)

African American or Black

Asian or Asian American

Hispanic, Latino/a or Spanish Origin

Middle Eastern or North African

Native American or Alaska Native

Native Hawaiian or Pacific Islander

White (non-Hispanic)

Multiracial/ Multiethnic

Race or ethnicity not described by categories above

Do not wish to report

Does your staff have lived experience that you would want Voices for Healthy Kids to know about?

We define lived experience as first-hand involvement and knowledge of the social issues that impact communities that are discriminated against or face other barriers (including poverty or lack of access) to living a healthy life.

**Financial and Fiscal Information**

Amount allocated to co-lead/subgrant

Brief summary of co-lead/subgrant responsibilities

Organization eligibility

 non-profit

 federally recognized Indian tribe or a subdivision of a tribe

 not a non-profit, will have a fiscal sponsor

 not a non-profit, lead will serve as the fiscal sponsor

 non-profit (American Heart Association)

Would this organization like to be listed on the announcements as a funded grantee?

 Yes, please list this organization

 Nok please do not list this organization